



2023-2024

Student Acceptable Use Policy

For use of technology, social media and online access within the school and during bus transport *to and from* school. *When the students are in class or school sponsored supervision, such as lunchroom, field trips and community walks, the school's guidelines prevail.*

- Students are not required or expected to bring personal devices to school.
- Student-owned devices are expected to be put away during school hours.
- The school is not responsible for lost, stolen or damaged personal devices.

I know that there are some things I need to do and I will be allowed to use the computers, iPads, iPods, digital cameras, and other technology at my school.

AT ESCUELA EUGENE COSTE SCHOOL I WILL:

- ☐ **Be a good online citizen;** I will communicate in positive ways as I learn how to learn anytime, anywhere.
- ☐ **Be kind in all of my interactions** with other people (e.g. email, CBE student email).
- ☐ **Tell my teacher/an adult** if someone online (e.g. email, d2l, online) is not treating me well or something has made me feel sad or afraid.
- ☐ **Only record** pictures, audio and/or video if I have *teacher permission* and the recording *is directed to learning*.
- ☐ **Learn cooperatively** online and practise digital etiquette when I use the internet, computers and technologies.
- ☐ **Demonstrate care and respect** for our school technology (e.g. computers, cameras, iPads, digital displays, etc.).
- ☐ **Learn** how to find accurate, reliable sources of information and think critically about what I find.
- ☐ **Immediately stop**, turn off the monitor and tell a teacher/adult if I see information that makes me feel uncomfortable or is inappropriate (e.g. websites, photos, email messages, offensive language, etc.).

- ☐ **Keep personal information private** about myself and others. Personal information includes passwords, telephone numbers, pictures, names and addresses.
- ☐ **Only log in** with my *own* username and password.
- ☐ **Use search engines** (e.g. Google), discussion tools and websites in a way that will responsibly enhance my learning. I will access resources which have been authorized by the teacher.

CONSEQUENCES OF INAPPROPRIATE USE: The consequences of unacceptable use may result in restriction or loss of access to computer/technological privileges as well as reimbursing for damaged devices (*student disciplinary measures under Administrative Regulation 6001 – School Discipline*).

AR 6005 Student Code of Conduct

Students have a responsibility under the School Act to respect the rights and dignity of others and to proactively participate in promoting and fostering positive relationships with others while:

- a) on CBE property;
- b) participating in school activities;
- c) traveling to and from school; and
- d) engaging in any electronic communication both on or off CBE property; or
- e) in any other circumstances that may impact the school environment.

I, _____, discussed this policy with my child.
(Parent Name)

We understand and agree with the policies outlined above.

Student Name (*please print*)

Student Signature

Parent Name (*please print*)

Parent Signature

** Please return this form back to the school once it has been reviewed and signed. Thank you **